

The April meeting of the Town of Scipio, Cayuga County, State of New York was held at the Town Office, 3705 State Route 34, Scipio Center, NY 13147, on April 9, 2025.

Present: Gary Mutchler, Supervisor Susan Allen, Councilperson
Jason Botsford, Councilperson Nancy Hart, Councilperson

Absent: Melinda Pitman, Councilperson

Others: Jeff Eaton, Ann Robson, Rolland Dodge, Bill Hall, Joanne Nombris, Jerry Marciniak, Connie O'Hearn, Sara Nolan, Anita Dungey

1. Meeting called to order at 7 pm by Supervisor Mutchler, followed by the Pledge of Allegiance to the flag.
2. Approved the April 9, 2025 meeting agenda.
Motion made by Allen, second by Hart. All in favor. 4/0
3. Issues from town residents – Sara Nolan spoke on the Southern Cayuga Little League's intent to use the baseball field behind the Scipio Fire Department. Last year our Town Counsel advised these two groups enter a contract for liability purposes. No development has been made on this concern. No action was taken on the request for town support to fund a portable fence for the ball field behind the Scipio Fire Department. Town residents Anita Dungey and Connie O'Hearn with the Alliance to Preserve the Finger Lakes, spoke against industrial turbines and referenced attorney, Gary Abraham's continued work with recent projects that already need to re-power turbines in western New York.
4. **Resolution 2025-28** Approve March 12, 2025 Town Board meeting minutes.
Motion made by Allen, second by Hart was:
Adopted Ayes 4 Mutchler, Allen, Botsford, Hart
 Noes 0
5. Officer Reports
 - a. Assessor – ~300 exemptions for the 2025 Assessment Roll were collected by the March 1st deadline and duly processed. Appointments will be set up in May with property owners to discuss their assessments. The town's Board of Assessment Review (BAR) is scheduled for Thursday, June 5, 2025 from 4 pm – 8pm.
 - b. CEO – Printed monthly report attached to meeting minutes.
Resolution 2025-29 Approve Code Enforcement Office Fee Schedule
Motion made by Allen, second by Hart was:
Adopted Ayes 4 Mutchler, Allen, Botsford, Hart
 Noes 0
 - c. Clerk - \$38,125.50 was disbursed to the Town Supervisor for the month of March. 987 parcels were processed during the 2025 County/Town Property Tax collection. The town's Dog Control Officer reported two dogs were seized and redeemed in March 2025.
 - d. Highway Superintendent – It was reported that one highway employee gave notice last month and took a job with the county's Soil Water Conservation District. Progress is being made with replacing the town's Salt Shed. Contractors have taken soil bore tests, rental agreements are in place for use of an excavator

and lift with bucket. Three town trucks have been listed in the Government Surplus Equipment Auction this spring.

- e. Attorney – It was reported that ORES deemed the Agricola Project application by Liberty-Renewables complete on April 1st. ORES has until May 31, 2025 to issue either a draft permit or a statement of denial on this project. The Sholinsky Article 7 Tax case is moving toward a settlement. A recommendation will be presented to the town board at the May 2025 meeting.
- 6. Board Member Reports
 - a. Susan Allen – No Report
 - b. Jason Botsford – No Report
 - c. Nancy Hart – No Report
 - d. Melinda Pitman – No Report
- 7. Supervisor's Report
 - a. Financial Update – No Report
- 8. Other Business - None
- 9. Review of 2025 Abstract 4
 - a. **Resolution 2025 -30** Approve General Fund – vouchers 51-63, total \$29,597.62
Motion made by Allen, second by Botsford was:
Adopted Ayes 4 Mutchler, Allen, Botsford, Hart
 Noes 0
 - b. **Resolution 2025-31** Approve Highway Fund – vouchers 26-35, total \$4,970.33
Motion made by Hart, second by Botsford was:
Adopted Ayes 4 Mutchler, Allen, Botsford, Hart
 Noes 0
- 10. Next meeting – Wednesday, May 14, 2025, 7pm
- 11. Adjournment - Motion made by Botsford at 8:03pm.

Respectfully submitted,

Ann M. Robson
Town of Scipio Clerk

TOWN of SCIPIO
Code Enforcement Office
Fee Schedule – April 9, 2025

RESIDENTIAL BUILDING PERMIT FEES:

New Construction and Additions:

\$0.25 per square foot – minimum \$200.00

Renovations/Alterations:

\$0.25 per square foot – Minimum \$100.00

Manufactured Homes:

Single Wide \$ 150.00
Double Wide \$ 300.00
Modular/per section \$ 100.00

Garages/Pole Barns:

Under 600 Sq. Ft. \$ 100.00
Over 600 Sq. Ft. \$ 200.00

Assessory Structures:

(Pre-fab buildings, sheds, etc.) \$ 50.00

Decks and Porches: \$ 125.00

Residential Generators: \$ 100.00

Roofs: \$ 50.00

Pools:

Above Ground \$ 75.00
In-Ground \$ 150.00

Residential Solar:

Roof-mount \$ 100.00
Ground-mount \$ 250.00

System Inspections: (Chimneys, stoves, plumbing, heating, and electrical.) \$ 100.00

Demolition Permits: \$ 100.00 or discretion of Code Officer.

COMMERCIAL BUILDING PERMIT FEES:

Up to \$ 2,000.00	\$ 50.00
\$ 2,001.00 - \$ 25,000.00	\$ 50.00 plus \$ 4.00 above minimum
\$ 25,001.00 - \$ 50,000.00	\$ 142.00 plus \$ 3.00 above minimum
\$ 50,001.00 - \$ 100,000.00	\$ 217.00 plus \$ 2.00 above minimum
\$ 101,000.00 - \$ 500,000.00	\$ 317.00 plus \$ 1.50 above minimum
\$ 501,000.00 - \$ 1,000,000.00	\$ 917.00 plus \$ 1.50 above minimum
\$ 1,000,001.00 - \$ 5,000,000.00	\$ 1,667.00 plus \$ 1.50 above minimum
\$ 5,000,001.00 - \$ 10,000,000.00	\$ 7,667.00 plus \$ 1.50 above minimum
\$ 10,000,001.00 – \$50,000,000.00	\$ 15,167.00 plus \$ 1.50 above minimum
Above \$ 50,000,000.00 to be negotiated.	

RENEWING PERMITS: In the event a Building Permit has expired (One Year), a fee equal to 50% of the original Permit will be charged to renew that Permit.

TEMPORARY CERTIFICATE OF OCCUPANCY: a Fee of 50% of the original Permit will be charged for 6 months Temporary Certificate of Occupancy if building is habitable or at the discretion of the Code Officer.

WORK STARTED PRIOR TO OBTAINING a PERMIT: If work is started prior to obtaining a Permit, a fine of 50% of that Permit will be levied. (In the event that the application for a Permit is NOT approved, 50% of the fee will be returned, NO fee will be returned if work is started.)

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Code Enforcement Office
Fee Schedule – April 9, 2025
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OTHER FEES:

Residential Site Plan Review: \$ 100.00

Commercial Site Plan Review: \$ 250.00

Residential Area Variance: \$ 50.00

Commercial Area Variance: \$ 150.00

Minor Lot Alteration: \$ 75.00 (no new lot created)

Minor Subdivision: \$ 75.00 per lot

<u>Cell Towers:</u>	Initial	\$ 3,500.00
	Upgrades	\$ 750.00
	Renewals	\$ 500.00

Temporary Towers: \$ 1,500.00

<u>Special Permits:</u>	\$ 0.00 -----	\$ 100,000.00	\$ 50.00
	\$ 100,000.00 -----	\$ 1,000,000.00	\$ 100.00
	\$ 1,000,000.00 plus		\$ 250.00

**Town of Scipio
Code Enforcement Office
P.O. Box 71
Scipio Center, New York 13147
315-364-5740**

Monthly Report – April 2025 Town Board Meeting

PERMITS ISSUED:

- 25-3 John Troy, 2646 Skillet Road, 21.68 kW roof-mount solar array.**
- 25-4 Mark Ferrari, 3627 Keesee Road, demo/remove attached garage.**
- 25-5 Christopher Reuter, 26 Fire Lane 20, remove and replace roof.**
- 25-6 Town of Scipio, 3705 State Route 34, remove 60' x 40' salt shed.**
- 25-7 Gary Gordon, 4314 Wyckoff Road, metal roof over existing roof.**
- 25-8 Randy Lawrence, 3135 Hunter Road, 5' x 7' roof over porch.**

Scipio Planning board review:

March 26, 2025 meeting – approved minor lot alteration on Center Road for Scipio Solar/Cordelio Power. Jesse Lloyd, Owasco Lake Watershed Inspector discussed erosion control measures on job sites. Next meeting scheduled for April 23, 2025.

ZBA review:

No meeting held in April 2025. Next meeting scheduled for May 6, 2025, if needed.

COMMENTS/QUESTIONS/CONCERNS:

Respectfully submitted 04/09/2025.

J. Patrick Doyle, Code Enforcement Officer

(315) 729-3921 codeenforcement@townofscipio.com

